

Yearly planner 2024

	January	February	March	April	May	June	July	August	September	October	November	December
Deacon's and Elder's For Church Member's meeting and AGM lunch to be made by attendee's	9am-Elders 9 th	9am-Elders 6 th	9am-Elders 5 th 31st Review Details of office doc	Trustees meeting 8 th 1pm-2pm 9am-Elders 16 th	Church Member's meeting 19 th 12.15pm Presentation of annual report CC 9am -Elders 14 th	9am-Elders 4 th	9am-Elders 2 nd	Year-end accounts to be done	9am-Elders 17 th	Trustee's meeting October 7 th 1 1pm-2pm Leaders reports in by 20 th 9am- Elders 1 st	Church AGM 24 th November @ 12.15pm Annual accounts and Charities commission report (as per 17.1 Church Constitution) to be presented and agreed at AGM 9am- Elders 19 th	
COG & Deacon's meetings all at 1-2pm	JAN 16 th Church Constitution Review all risk assessments	FEB 20 th Church Rules	MARCH 12 th Basis of faith, Communication via email Conflict of interest		MAY 7 th Financial procedures Reserves policy	JUNE 11 th Health and Safety Strategy Fire drill	JULY 9 th Data Protection policy Review all risk assessments		SEPT 10 th Safeguarding policy and procedures Considering Allegations questions		NOV 12 th Privacy notice policy, Equal opportunities Grants policy Handling of storage and DBS Information	
JUICE meetings/ school hols	Term starts 8 th Jan	12 th -16 th HT	26 th to->	5 th	12th 27 th -31 st HT		Last day 19 th July		Back 2 nd BC		17th	
Weekly Prayer					13 th - 17 th 6.30pm start							
Purchases		ICO £40	CCLI licence £136.00	Insurance £308 TBC Zoom 23 rd					Streaming license £34		PAT testing £40	
Gospel Eldership at 9am	23 rd	27 th	19 th	23 rd	21 st	18 th	16 th		24 th	15 th	26 th	
Family services		11 th	29 th Good Friday 31 st Resurrection Sunday		26 th		21 st		1 st	20 th		
Events			Fire Drill (Main Hall) March 28 th Church supper							Light party 31 st	Christmas planning meeting – 10 th Fire Drill (In JUICE)	Christmas Carol service
Conferences						EMA- Men				MWC - Women TBC		
Nepal meetings 2pm at Mark and Mary's	21st	18 th	17 th		19 th At Memorial hall	16 th			15 th	20 th		

REVIEW MEETINGS 11.09.23

<u>MEETINGS</u>	<u>WHEN</u>	<u>WHO CAN ATTEND</u>	<u>WHY</u>
<i>C.O.G & DEACON'S</i>	Monthly	Leaders + Church	To plan, implement and review the yearly planner which involves the day to day life of the Church. Reviewing of policies, please contact Dawn for the policy if needed.
<i>CHURCH</i>	May	Members	To actively encourage the involvement of all Church Members
<i>CHURCH</i>	November	Members	To actively encourage the involvement of all Church Members A.G.M
<i>ELDERS</i>	Monthly	Elders	To pray, plan and fulfil the Church's vision
<i>JUICE</i>	6 Monthly	Members	To plan, implement and review all Children's work
<i>NEPAL</i>	Monthly (Jan To Sept)	All	To pray and plan for Global Mission
<i>SAFEGUARDING</i>	6 Monthly	Leader + Deputy	To plan and review all safeguarding issues
<i>TRUSTEES</i>	6 Monthly	Trustees	To plan, implement and review our responsibilities as Trustees