

Yearly planner 2024

	January	February	March	April	May	June	July	August	September	October	November	December
Deacon's and Elder's For Church Member's meeting and AGM lunch to be made by attendee's	9am-Elders 9 th	9am-Elders 6 th	9.30am-Elders 5 th 31st Review Details of office doc	Trustees meeting 8 th 1pm-2pm 9.30am-Elders 16 th	Church Member's meeting 19 th 12.15pm Presentation of annual report CC 9.30am-Elders 14 th	9.30am-Elders 4 th	9.30am-Elders 2 nd	Year-end accounts to be done	9.30am-Elders 17 th	Trustee's meeting October 7 th 1 1pm-2pm Leaders reports in by 20th 9.30am- Elders 1 st	Church AGM 24 th November @ 12.15pm Annual accounts and Charities commission report (as per 17.1 Church Constitution) to be presented and agreed at AGM 9.30am- Elders 19 th	
COG & Deacon's meetings all at 1-2pm	JAN 16 th Church Constitution Review all risk assessments	FEB 20 th Church Rules	MARCH 12 th Basis of faith, Communication via email Conflict of interest		MAY 7 th Financial procedures Reserves policy	JUNE 11 th Health and Safety Strategy Fire drill	JULY 9 th Data Protection policy Review all risk assessments		SEPT 10 th Safeguarding policy and procedures Considering Allegations questions		NOV 5 th Privacy notice policy, Equal opportunities Grants policy Handling of storage and DBS Information	
JUICE meetings/ school hols	Term starts 8 th Jan	12 th -16 th HT	26 th to->	5 th	12th 27 th -31 st HT		Last day 19 th July		Back 2 nd BC	28 th -1 st Nov	5th	
Meetings for planning On Zoom 4pm			17 th Palm Sunday to Resurrection Sunday meeting				7 th July Holiday connect meeting			20 th Oct – Christmas services planning		
Purchases		ICO £40	CCLI licence £136.00	Insurance £308 TBC Zoom 23 rd					Streaming license £34		PAT testing £40	
Gospel Eldership at 9am	23 rd	27 th	19 th	23 rd	21 st	18 th	16 th		24 th	15 th	26 th	
Family services		11 th	29 th Good Friday 31 st Resurrection Sunday		26 th		21 st		1 st	20 th		
Events			Fire Drill (Main Hall) <i>March 28th Church supper</i>		Week of prayer 13 th – 17 th 6.30pm start					Light party 31 st	Fire Drill (In JUICE)	Christmas Carol service
Conferences						EMA- Men 25 th -27 th June				MWC - Women TBC		
Nepal meetings And lunch at Mark and Mary's	21 st	18 th	17 th		19 th At Memorial hall	16 th			15 th	20 th		

REVIEW MEETINGS 20.01.24

<u>MEETINGS</u>	<u>WHEN</u>	<u>WHO CAN ATTEND</u>	<u>WHY</u>
<i>C.O.G & DEACON'S</i>	Monthly	Leaders + Church	To plan, implement and review the yearly planner which involves the day to day life of the Church. Reviewing of policies, please contact Dawn for the policy if needed.
<i>CHURCH</i>	May	Members	To actively encourage the involvement of all Church Members
<i>CHURCH</i>	November	Members	To actively encourage the involvement of all Church Members A.G.M
<i>ELDERS</i>	Monthly	Elders	To pray, plan and fulfil the Church's vision
<i>JUICE</i>	6 Monthly	Members	To plan, implement and review all Children's work
<i>NEPAL</i>	Monthly (Jan To Sept)	All	To pray and plan for Global Mission
<i>SAFEGUARDING</i>	6 Monthly	Leader + Deputy	To plan and review all safeguarding issues
<i>TRUSTEES</i>	6 Monthly	Trustees	To plan, implement and review our responsibilities as Trustees
<i>PLANNING MEETINGS</i>	3 Monthly approx.	All if want to	To plan and co-ordinate key services in the Church calendar